OLD TAPPAN BOARD OF EDUCATION **FILE CODE: 3324.1**
Old Tappan, NJ 07675 **Policy**

CONTRACTS

Contracts shall be awarded to the lowest responsible bidder upon resolution of the Board unless the Board chooses to reject all bids in accordance with applicable statute, code and case law; to re-advertise; or to purchase under state contract. A responsible bidder shall be one who meets all the qualifications and specifications as mandated in the bid document unless disqualified by the Attorney General.

Whenever two or more proposals or bids of equal amounts are the lowest proposals or bids submitted by responsible bidders, the Board of Education may award the contract to whichever one of the lowest bidders it may determine.

The Board shall consider the advantages of entering into a contract for more than one year when and as the law permits.

Legal References:

N.J.S.A. 18A:18A-36 Through -39	Awarding contracts
N.J.S.A. 18A:18A-42	Duration of certain contracts
N.J.A..C. 6:4-1.6(c)	Employment/contract practices

Cross References:

3300	Expenditures/expending authority
*3320	Purchasing Procedures
*3326	Payment for goods and services
*3327	Relations with vendors
*3570	District records and reports
3571	Financial reports

*Indicates policy is included in the Critical Policy Reference Manual.

Key Words
Contracts, Lowest Responsible Bidder

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